

## **Friends of Wehr Privacy Policy**

The Friends of Wehr (FOW) has created this Privacy Policy in order to demonstrate our commitment to your privacy. Our website is a general audience website, intended for users of all ages. Personal information of all users is collected, used and disclosed as described in this Statement of Privacy. The following discloses our information gathering and dissemination practices for the FriendsOfWehr.org website. Please note that when you access any external links from our website, they may have different privacy policies specific to those sites. We encourage you to read all applicable privacy policies.

By visiting this Website you agree to be bound by the terms and conditions of this Privacy Policy. If you do not agree, please do not use or access this Website or our services.

### **WHAT PERSONAL INFORMATION DO WE GATHER FROM THOSE WHO VISIT OUR WEBSITE?**

Information is collected from visitors to the Website regarding membership information, donations, registrations and volunteer activities. We will collect data to complete a specific transaction. This may include contact information, e-mail address, telephone number and your credit card information. We do not maintain or use any payment information beyond the immediate need to process a single transaction. You do have the ability to automatically renew your membership or continue donations, at your discretion, by maintaining updated credit card information.

We do not sell, rent or lease your profile information to third parties. We do not collect any information about your computer hardware or software.

We occasionally hire other companies to provide limited services on our behalf, such as handling the processing and delivery of mailings, providing customer support, processing transactions, or performing statistical analysis of our services. We will only provide those companies the personal information they need to deliver the service. They are required to maintain the confidentiality of your information and are prohibited from using that information for any other purpose.

Neither the Privacy Policy, the Terms of Use or the operation of our Website imposes any duty upon the Friends of Wehr to retain any information obtained through our Website and may discard information it receives at its sole discretion.

### **VOLUNTARY DISCLOSURE OF PERSONAL INFORMATION**

Personal information is data that identifies, relates to, describes, is capable of, associated with, or reasonably can be linked, directly or indirectly, with a particular individual or family household.

The Site allows you to fill out forms for the purpose of participating in any activity offered by the Friends of Wehr. You can always elect not to fill out these forms. By filling out these forms, however, you agree to send to us all of the information you input into those forms, including personal information in some cases. These forms may prompt you to fill in your:

- First and last name;
- Email address;
- Telephone number;
- Title;
- Company;
- Reason for contacting us; and
- Payment information.

## **COOKIES INFORMATION**

We may also place small data files, called "cookies," in the browser file of your computer's hard drive. These cookies automatically identify your browser to our server whenever you interact with the Website. We use the cookies to record Website statistics. Most browsers automatically accept the cookies, but you usually can change your browser setting to prevent the acceptance of cookies. Certain web pages may not function properly if you choose not to accept cookies.

Information is collected and stored automatically. When you browse our Website, you and your web browser may also transmit information that we automatically collect. We do log your IP address (the Internet address of your computer), the web pages you visit and the time of your visit, and other click-stream data while on our site. This information may be combined with other personal information you have provided. This information is automatically provided by your browser, and we use such information to improve the performance of our Website, to determine how best to provide useful information to users, and to make improvements to the Website.

To learn more about cookies please visit:  
[https://en.wikipedia.org/wiki/HTTP\\_cookie](https://en.wikipedia.org/wiki/HTTP_cookie)

## **LINKS TO OTHER SITES**

We may create links to other websites that we think may be of interest to you. We do not endorse or review the content of any other websites, and our privacy policy applies only to your use of our Website. We have not reviewed the privacy policies of any websites we link to our Website, and you should read the privacy policies of each site you visit to determine what information that site may collect about you.

Volunteer information is stored on Volgistics which is a separate data system we contract with that is accessed through our website. In short form they do not give the data to anyone and only our volunteer coordinator uses it to evaluate volunteer

activities. The volgistics privacy policy is located at:  
<https://www.volgistics.com/privacy-policy.htm>

We may access and/or disclose your personal information if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on the Friends of Wehr or the site; (b) protect and defend the rights or property of the Friends of Wehr, including its website; or (c) act under exigent circumstances to protect the personal safety of our members or the general public.

### **Control of Your Personal Information**

You may stop the delivery of future promotional e-mail from FOW by requesting that we stop future deliveries.

### **Security of your Personal Information**

FOW is committed to protecting the security of your personal information. We contract with Neon and Quicken to store and protect the personal information you provide on computer systems. We have developed an access policy, which identified the employees and board members and their ability to view and edit information on our data systems and website. When we transmit highly confidential information (such as a credit card number) over the Internet, we use a secure payment gateway so your information is protected.

You should also take precautions to protect your personal data, when using the Website. Make sure you use a secure web browser.

### **Changes to this Statement**

The Friends of Wehr will occasionally update this Statement of Privacy to reflect member feedback. If there are material changes to this Statement or in how your personal information is used, we will prominently post such changes prior to implementing the change. We encourage you to periodically review this Statement to be informed of how the Friends of Wehr is protecting your information.